



Stafford
BOROUGH COUNCIL

**BEREAVEMENT
SERVICES**

**FEES AND CHARGES
2022**

Environment Portfolio

Stafford Borough Council

Fees and Charges 2022

BEREAVEMENT SERVICES

£ - p

VAT

Notes

STAFFORD CREMATORIUM

Cremation Fee

(a) Adult)		
(b) Environmental Levy)	777.00	E
(c) Child up to 12 months of age	251.00	E
(d) Child 12 months to 16 years	502.00	E
(e) Witnessed scattering	40.00	E
(f) Basic Cremation Charge (The fee is inclusive of the current environment fee. Services must be booked on or before 9.30am, no mourners in attendance, no organist is supplied and an option to 'hold over' must be granted)	325.00	E
(g) Surcharge for Saturday	582.00	E
(h) Special Cremation	111.00	E
(i) Late arrival fee - Funeral Director This is a fee payable by the Funeral Director for arrival after the designated time and service exceeding the designated time	58.50	E

Cremation Fee

The fee includes the use of the chapel, waiting room, Medical Referee's fee, use of the music engine, certificate of cremation, the scattering of the cremated remains within the areas designated as the gardens of remembrance (should the applicant wish to witness the scattering an additional fee is required) and all attendance after the coffin is placed on the catafalque.

(c) and (d)

The identified costs for children are not paid by family, however, SBC claims for the cost shown in Fees and Charges directly through the Governments Children's Funeral Fund for England. More information can be found at: www.gov.uk/child-funeral-costs

Regulation 16 of the Cremation Regulations 2008 provides as follows:

After the cremation of the remains of a deceased person the cremated remains shall be given into the charge of the person who applied for the cremation if they so desire. If not they shall be retained by the Cremation Authority and, in the absence of any special arrangements for their final disposal, will be interred in a burial ground or in land adjoining the crematorium reserved for the burial of the cremated remains or shall be scattered thereon. In the case of cremated remains left temporarily in the charge of the Cremation Authority and not removed within a reasonable time, a fortnights notice shall be given to the person who applied for the cremation before the remains are interred or scattered.

VAT S = standard rated - charges shown are inclusive of VAT
ZR = zero rated - no VAT to be applied

E = exempt - no VAT to be applied
NB = non-business - outside the scope of VAT

Environment Portfolio

Stafford Borough Council

Fees and Charges 2022

<u>BEREAVEMENT SERVICES continued...</u>	£ - p	VAT	<u>Notes</u>
<u>STAFFORD CREMATORIUM continued..</u>			
<u>Fee for Burial of Cremated Remains</u>			
<i>Fee for Burial of Cremated Remains</i>			
<i>There are specific areas set aside for the burial of cremated remains at Tixall Road, Eccleshall Road and Stone Cemeteries. These are family plots which can contain up to four cremated remains interments. The fee is for the purchase of the grave only and does not include any monumental works or the cost of the actual interments.</i>			
Tixall Road Cemetery			
(a) Exclusive right of burial (Two Caskets)	660.00	E	
(b) Replacement of memorial tablet and first four lines of inscription for 75 years	161.00	S	
(c) Purchase of memorial tablet on Gazebo Garden plot and first four lines of inscription for 75 years	724.00	S	
(d) Each extra line of inscription	28.00	S	
(e) Cover slab for flower container	63.00	S	
(f) Black granite vase	158.00	S	
(g) Inscription on vase (per letter)	2.00	S	
(h) Replacement vase tin	10.00	S	
(i) Blank plaque in Rowan Garden	70.00	S	
(j) Crests/Motifs	55.50	S	
(k) Photo plaque	173.00	S	
(l) Replacement Plaque on the Gazebo Garden inc the first four lines of inscription	351.00	S	
(m) Repaint or gilding of existing plaque	40.00	S	
Tixall Road, Eccleshall Road & Stone Cemeteries			
(a) Exclusive right of burial (Four Caskets)	945.00	E	
Burial Only			
(a) Interment Fee	381.00	E	

VAT S = standard rated - charges shown are inclusive of VAT
ZR = zero rated - no VAT to be applied

E = exempt - no VAT to be applied
NB = non-business - outside the scope of VAT

Environment Portfolio

Stafford Borough Council

Fees and Charges 2022

<u>BEREAVEMENT SERVICES continued...</u>	£ - p	VAT	<u>Notes</u>
<u>STAFFORD CREMATORIUM continued..</u>			<i>Assistance with the Cremation Fee</i> <i>In cases of hardship the Council has resolved to assist those individuals responsible for the payment of cremation fees to Stafford Borough Council. These are individuals who fall into the poverty trap outside the eligibility for state qualifying benefits and those in low income groups who have been removed in recent years from being eligible for state benefits and funeral costs. The Citizens Advice Bureau has therefore agreed to undertake an assessment of any individual referred to the organisation who might find it difficult to pay for cremation fees. If after considering various methods of financial support, such as from the Social Fund and/or charitable organisations, there is no available assistance, and in the opinion of the Citizens Advice Bureau the cremation fees are causing considerable financial hardship, then all the relevant information will be passed on to the Council. On consideration of the circumstances and at the discretion of both the Head of Operations and the Head of Finance the Council will assist the individual by a reduction of £80 on the cremation fee.</i>
<u>Containers</u>			
(a) Caskets	77.00	E	
(b) Polytainer and bag or box	23.00	E	
(c) Babytainers/bags	7.00	E	
(d) Scatter tube-Large	10.00	E	
(e) Scatter tube-medium & small	6.00	E	
(f) Posting of cremated remains in polytainer including packing and 24hr special delivery postage cost	at cost	E	
(g) Keepsake Urns	23.00	E	
(h) Large Keepsake Urns	88.50	E	
<u>Books of Remembrance</u>			
(a) 2 line entry (minimum)	57.50	S	
(b) 5 line entry	116.00	S	
(c) 8 line entry	186.00	S	
(d) Memorial Cards - incl. 2 line entry	15.00	S	
(e) Miniature Book - incl. 2 line entry	67.00	S	
(f) Each additional line	2.50	S	
(g) Additional designs i.e. crests, badges, flowers etc.	51.50	S	
(h) Token entries	12.00	S	
<u>Digital Book</u>			
(a) First viewing card	22.00	S	
(b) Additional cards	19.00	S	
(c) Additional entry to an existing card	15.00	S	
(d) Each additional memorial screen up to a maximum of four	52.00	S	
<u>Recordia Panels - Per Inscription</u>			
(a) For a period of 5 years	185.00	S	
(b) Renewal fee for a further 5 years	94.00	S	
(c) Double panel for a 5 year period	329.00	S	
(d) Renewal fee for a further 5 years	163.00	S	
(e) Additional designs i.e. crests, badges, flowers etc.	46.50	S	

VAT S = standard rated - charges shown are inclusive of VAT
ZR = zero rated - no VAT to be applied

E = exempt - no VAT to be applied
NB = non-business - outside the scope of VAT

Environment Portfolio

Stafford Borough Council

Fees and Charges 2022

<u>BEREAVEMENT SERVICES continued...</u>	£ - p	VAT	<u>Notes</u>
<u>STAFFORD CREMATORIUM continued...</u>			
<u>Dovecote Memorial</u>			
(a) For a period of 7 years	415.00	S	
(b) Renewal fee for a further 7 years	210.00	S	
(c) Replacement plaque	85.00	S	
<u>Memorial Seats - Existing Seats Only</u>			
Rotunda Style			
(a) For a 10 year period	615.00	S	
(b) Renewal fee for a further 10 years	308.00	S	
(c) Additional Plaque	152.00	S	
Bench Style			
(a) For a 10 year period	1,150.00	S	
(b) Renewal fee for a further 10 years	575.00	S	
(c) Additional Plaque	151.00	S	
<u>Memorial Trees - Existing Trees Only</u>			
(a) Replacement plaque	86.50	S	
(b) Renewal fee for further 25 years	565.00	S	
(c) Renewal fee for a further 10 years	325.00	S	
<u>Memorial Tree with Biodegradable Urn</u>			
(a) Biodegradable urn containing cremated remains	232.00	S	
<u>Baby Memorial Wall</u>			
(a) For a period of 10 years	216.00	S	
(b) Renewal fee for a further 10 years	108.00	S	
(c) Replacement plaque	70.00	S	
<u>Sanctum</u>			
(a) Purchase price	911.00	S	
(b) Additional lease per annum	27.00	S	
(c) Additional inscription per letter	2.00	S	
(d) Witness placing within	40.00	S	
<u>Scattering of Remains From Other Crematoria</u>	60.00	E	

VAT S = standard rated - charges shown are inclusive of VAT
ZR = zero rated - no VAT to be applied

E = exempt - no VAT to be applied
NB = non-business - outside the scope of VAT

Environment Portfolio

Stafford Borough Council

Fees and Charges 2022

<u>BEREAVEMENT SERVICES continued...</u>	£ - p	VAT	<u>Notes</u>
<u>STAFFORD AND STONE CEMETERIES</u>			<i><u>Stafford and Stone Cemeteries</u></i>
<u>Purchase of exclusive right of burial in an earthen grave (6ft 6ins x 4ft) for a period of 75 years</u>	1,380.00	NB	<i>The fees, payments and sums payable for all the cemeteries services apply only to those residing in the Stafford Borough area. For those not resident in the Borough the fee is multiplied by two and a half. Single fees apply if an elderly person dies outside of the Borough within two years of leaving.</i>
<u>Purchase of exclusive right of burial in a preformed earthen grave at Eccleshall Road Cemetery (7ft x 3ft 6ins) for a period of 75 years</u>	1,786.00	NB	<i>There is limited availability at Eccleshall Road and Stone Cemeteries.</i>
<u>Purchase of exclusive right of burial in a walled grave (8ft x 4ft) for a period of 75 years</u>	1,380.00	NB	
<u>Supply and fix of brickwork at above</u>	at cost	NB	
<u>Purchase of the exclusive right of burial in a double woodland burial plot inclusive of the first interment and tree</u>	1,380.00	NB	
<u>Purchase of the exclusive right of burial in a single woodland burial plot inclusive of the first interment and tree</u>	1,235.00	NB	
<u>Purchase of the exclusive right of burial within the Rainbow Garden</u>	850.00	NB	
<u>Premium Charge for any Purchased In Reserve Grave</u>	610.00	NB	<i>The additional fee payable where a grave is pre purchased and any subsequent interment is not imminent.</i>
<u>Transfer of Exclusive Right of Burial</u>	77.00	NB	
<u>Transfer of Above to Spouse</u>	no charge	-	
<u>Short Notice Fee</u> where notice given for a burial does not comply with the 48 hours notice rule	51.00	NB	
<u>Late Arrival Fee - Funeral Director</u>	54.00	NB	<i>This is a fee payable by the Funeral Director for arrival after the designated time.</i>

VAT S = standard rated - charges shown are inclusive of VAT
ZR = zero rated - no VAT to be applied

E = exempt - no VAT to be applied
NB = non-business - outside the scope of VAT

Environment Portfolio

Stafford Borough Council

Fees and Charges 2022

<u>BEREAVEMENT SERVICES continued...</u>	£ - p	VAT	<u>Notes</u>
<u>STAFFORD AND STONE CEMETERIES</u> <u>continued...</u>			
<u>Use of Chapel for Burial Services</u> (includes the use of the Music Engine)	111.00	NB	
<u>Saturday Funerals</u> surcharge for funerals held on a Saturday	583.00	NB	
<u>Sound Recording of Service onto CD</u> (outsourced)	48.00	S	
<u>DVD/Blu-Ray/USB Stick Service Recording</u>	54.00	S	
<u>Live Link (Web casting)</u>	59.00	S	
<u>Use of Screen for Display of Photographs/ Videos Throughout the Service</u>			
(a) Single photograph	12.00	S	Single photo displayed on the TV.
(b) Simple slideshow	42.00	S	A slideshow run on a loop on the TV.
(c) Professional photo tribute	77.00	S	Video/still photo tribute displayed on the TV.
(d) Family supplied video formatting	19.50	S	Own video can be played on the TV but has to be formatted to run on the system.
<u>INTERMENT FEES</u>			
<u>Graves with Exclusive Burial Rights</u> <u>Granted (private grave spaces)</u>			
At a depth not exceeding 5ft.			
(a) Adult	1,060.00	NB	(b) and (c) The identified costs for children are not paid by family, however, SBC claims for the cost shown in Fees and Charges directly through the Governments Children's Funeral Fund for England. More information can be found at: www.gov.uk/child-funeral-costs
(b) Child 24 weeks to 9 years (Rainbow Garden)	515.00	NB	
(c) Child 9 years to 18 years	1,060.00	NB	
At a depth not exceeding 7ft.			
(a) Adult	1,130.00	NB	
(b) Child 24 weeks to 9 years (Rainbow Garden)	550.00	NB	
(c) Child 9 years to 18 years	1,130.00	NB	

VAT S = standard rated - charges shown are inclusive of VAT
ZR = zero rated - no VAT to be applied

E = exempt - no VAT to be applied
NB = non-business - outside the scope of VAT

Environment Portfolio

Stafford Borough Council

Fees and Charges 2022

<u>BEREAVEMENT SERVICES continued...</u>	£ - p	VAT	<u>Notes</u>
<u>STAFFORD AND STONE CEMETERIES</u> <u>continued...</u>			
<u>Graves with no Exclusive Burial Rights</u> <u>Granted (common unpurchased grave spaces)</u>			<i>Graves with no Exclusive Burial Rights Granted (common unpurchased grave spaces) The Borough Council has a statutory obligation to provide public (unpurchased, common) grave spaces in its cemeteries and the use of wooden coffins would only be allowed. It should also be understood that as the exclusive right of burial in these public grave spaces is vested with the Borough Council, these grave spaces may be re-used if required at a future date.</i>
(a) Adult	1,130.00	NB	
(b) Child 24 weeks to 9 years (Rainbow Garden)	890.00	NB	
(c) Child 9 years to 18 years	1,130.00	NB	
<u>Burial in a Walled Grave or Vault</u>	298.00	NB	<i>Likewise any memorial that has been erected will be removed, unless the Exclusive Right to Erect a Memorial has been purchased from the Council.</i>
<u>Right to Erect the following:-</u>			
<u>Headstones</u>			
(a) Not exceeding 2ft 6ins in height	189.00	NB	<i>(b) and (c)</i>
(b) Exceeding 2ft 6ins but not more than 4ft in height	215.00	NB	<i>The identified costs for children are not paid by family, however, SBC claims for the cost shown in Fees and Charges directly through the Governments Children's Funeral Fund for England. More information can be found at: www.gov.uk/child-funeral-costs</i>
<u>Kerbstones or Border Sets</u> <u>(Eccleshall Rd and Stone cemetery)</u> enclosing a space not exceeding 6ft 6ins by 3ft.	184.00	NB	
<u>Plaque, Vase, Tablet or Monument in the Form of a Reclining Cross</u> permitted only at Eccleshall Road and Stone cemetery and then if within an existing kerb set	63.00	NB	<i>Right to Erect The Right to Erect any monument or gravestone will be for an initial period of 30 years after which time an additional payment will be required. The fee will cover checking that the initial erection of the memorial is in accordance with appropriate procedures and the subsequent inspections thereafter.</i>
<u>Additional Inscriptions</u>	46.00	NB	
<u>Searches and Extracts</u>			
Fees for searches of the Registers and for copies and extracts taken :			
(a) Each search covering a period of more than one year	30.00	NB	
(b) Each certified copy of an entry of burial as per the register	14.00	S	

VAT S = standard rated - charges shown are inclusive of VAT
ZR = zero rated - no VAT to be applied

E = exempt - no VAT to be applied
NB = non-business - outside the scope of VAT

Environment Portfolio

Stafford Borough Council

Fees and Charges 2022

<u>BEREAVEMENT SERVICES continued...</u>	£ - p	VAT	<u>Notes</u>
<u>STAFFORD AND STONE CEMETERIES</u>			
<u>continued...</u>			
<u>Exhumation</u>			
Disinterment cremated remains	443.00	S	
Disinterment Full Earthen			
(a) 5 Feet depth	1,633.00	S	
(b) 7 Feet depth	1,633.00	S	
<u>Grave Maintenance - per annum</u>			
(a) Gold	180.00	S	
(b) Silver	116.00	S	
(c) Bronze	89.00	S	
			<i>In partnership with Hearts and Flowers, the service is aimed at the infirm or for people who live a distance from the Crematorium. For further details please contact the Crematorium.</i>

VAT S = standard rated - charges shown are inclusive of VAT
ZR = zero rated - no VAT to be applied

E = exempt - no VAT to be applied
NB = non-business - outside the scope of VAT